

NOTICE FOR COLLEGE DEVELOPMENT CELL 1" MEETING FOR A.Y. 2018-19.

The meeting of College Development Cell of Friday,14/06/2018 at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	facished
2	Mr.U.K.Nambiar	Member Secretary	Asol
3	Mr.Mahendra Gaikwad	Member	Mahenelu
4	Mrs.Bijini Sajith	Member	9018
5	Dr.Kavita Lalchandani	Special Invitee	Mule
6	Dr.Kavita Sabl	Member- Educationist	Krable
7	Mr.K.R.Gopi	Member- Industry- Alumni	Großs
8	Dr.Madhura Kalamkar	Member -Research	Maschen
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mehler
10	Mr.Niketan Patil	Member –Social Service-Alumni	Auto.
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Sharra
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Rajoren
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Park
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	March
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinato	Ryalaksha

Affiliated to

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Mumbal

Mumbal

Navi Mumbai- 400 708.



- Confirmation of minutes of early meeting.
- Preparation of academic calendar of the institute.
- Recommendations to management regarding R & D activities in college.
- Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
- Critical analysis of departmental activities conducted for the students.

Formation of Board of Studies, Academic Council and Governing council.

Al! members are being notified to be present at the mentioned venue.

Chairman

Affiliated to white the state of the state o

PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708,



The minutes of College Development Cell of Wednesday,14/06/2018 at 11.30 am in the AV Room, MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr. Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
	Mr.K.R.Gopi	Member- Industry- Alumni	Present
7	Dr.Madhura Kalamkar	Member –Research	Present
8		Member-Nominated Alumni	Present
9	Dr.Dharmesh Mehta	Member -Social Service-	Present
10	Mr.Niketan Patil	Alumni	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri lyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non-	Present
	Mrs.Rajalakshmi Nambiar	Teaching staff IQAC Co-coordinator	Present
15	Mrs. Kajaiaksiiiii 13anom		

Members Absent: - No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.

University of

SECTOR 4. AIROLI, NAVI MUMBAI - 400 708. INDIA Sector- 4. Airoll, T 022 27790245 F 022 27790167 E metcollegeoflaw@gmailNayi Mumbai- 400 708.



Agenda Item no.1. Review of various activities conducted last academic year.

Resolution: Minutes of the earlier meeting of CDC held on 2017 at 11. 30 a.m. in the AV Room were confirmed by the members unanimously.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2018-19 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Chairman

MCT'S College III.

Navi Mumbai- 400 708



DATE: 06/01/2019

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2018-19

The meeting of College Development Cell of Tuesday,07/01/2019 at 11.30 am in the AV Room MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	Maryland
2	Mr.U.K.Nambiar	Member Secretary	Chool
3	Mr.Mahendra Gaikwad	Member	Marlonal
4	Mrs.Bijini Sajith	Member	PONT
5	Dr.Kavita Lalchandani	Special Invitee	thaul
6	Dr.Kavita Sabl	Member- Educationist	(KBable
7	Mr.K.R.Gopi	Member- Industry- Alumni	Cops
8	Dr.Madhura Kalamkar	Member -Research	Moother
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Well
10	Mr.Niketan Patil	Member –Social Service-Alumni	(Notes)
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Marka
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Rajesh.
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Donah-
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Mach
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Rajalakoh



MCT'S C.

SECTOR 4. AIROLL NAVI MUMBAI - 400 708. INDIA Sector- 4, Farod.
I 022 27790245 F 022 27790167 E metcollegeoflaws/gmail.com Mumbai- 400 708.



- 1. Review of various activities from June 2017- November, 2017
- 2. Approval of Budget for AY 2018-19
- 3. Status check NAAC work
- 4. Strategies for upgrading faculty members.
- 5. Discussion regarding reformation of the admission team.
- 6. Planning of Annual Events.
- 7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.

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MCT'S Consge on L. Sector- 4, Airoli, Navi Mumbai- 400 708.



The minutes of College Development Cell of Tuesday,0701/2019 at 11.30 am in the AV Room MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3 .	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
0	Mr.Niketan Patil	Member –Social Service- Alumni	Present
11	Mrs. Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri lyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	Present
4.73	1.400,00000	IQAC Co-coordinator	Present
15	Mrs.Rajalakshmi Nambiar		operate se

Members Absent: - No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.

> SECTOR 4. AIROLI. NAVI MUMBAI - 400 708. INDIAMO I T 022 27790245 F 022 27790167 E mctcollegeoflaw@gmail.com Sector- 4, /w/ori,

Navi Mumbai- 400 708.



Agenda Item no 1. . . Review of various activities from June 2017- November, 2018

Resolution: Minutes of the earlier meeting of CDC held on 22nd January 2018 at 11. 30 a.m. in the AV Room were confirmed by the members unanimously.

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D. Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, etc.

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener

Univorsity

thanked all the members present in the meeting

Chairman

PRINCIPA' MCT'S College or . Sector- 4, Airoli, Navi Mumbai- 400 708.

SECTOR 4. AIROLI, NAVI MUMBAI - 400 708. INDIA T 022 27790245 F 022 27790167 E meteollegeoflaw@gmail.com



Office Order

The following committee has been constituted as "College Development Cell" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Mr.Kaushal Paurana	Chairman	Roseshard
2	Mr.U.K.Nambiar	Member Secretary	U8500
3	Mr.Mahendra Gaikwad	Member	Machande
4	Mrs.Bijini Sajith	Member	108
5	Dr.Kavita Lalchandani	Special Invitee	Koules
6	Dr.Kavita Sable	Member- Educationist	(Rable
7	Mr.K.R.Gopi	Member- Industry- Alumni	(200)
8	Dr.Madhura Kalamkar	Member -Research	Machen-
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mehle-
10	Mr.Niketan Patil	Member -Social Service- Alumni	MB-
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Showman
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Rajashi-
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	(Jouli
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Charole
	, tal-whiar	IOAC Co-coordinator	Ryliki
15	Wits research	le for the Infrastructure Mainte	nance Record, At

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

CC:-

1. All the concerned

2. Office Copy



MCT'S College . Sector- 4, Airoli. Navi Mumbai- 400 708.

Date: 12/06/2018



NOTICE FOR COLLEGE DEVELOPMENT CELL 1st MEETING FOR A.Y. 2019-20.

The meeting of College Development Cell of Friday,21/06/2019 at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	thereishe
2	Mr.U.K.Nambiar	Member Secretary	1000
3	Mr.Mahendra Gaikwad	Member	Stah
4	Mrs.Bijini Sajith	Member	THE
5	Dr.Kavita Lalchandani	Special Invitee	Mond
6	Dr.Kavita Sabl	Member- Educationist	(maste
7	Mr.K.R.Gopi	Member- Industry- Alumni	Gopi
8	Dr.Madhura Kalamkar	Member - Research	Machen
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mella.
10	Mr.Niketan Patil	Member – Social Service-Alumni	Dick
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Thankon
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Rapush
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Paulir
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Shoueland
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Rajalakstn
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PRINCIPAL MCT'S College of Law Sector- 4, Airoll, Navi Mumbai- 400 708.



- 1. Confirmation of minutes of early meeting.
- 2. Preparation of academic calendar of the institute.
- 3. Recommendations to management regarding R & D activities in college.
- Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
- Critical analysis of departmental activities conducted for the students.
- Formation of Board of Studies, Academic Council and Governing council.

All members are being notified to be present at the mentioned venue.

Chairman

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PRINCIPAL MCT'S College of Law Sector- 4, Airoll, Navi Mumbal- 400 708.



The minutes of College Development Cell of Friday,21/06/2019at 11.30 am in the AV Room,MCT College of Law.

Members Present: -

	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketan Patil	Member Social Service-	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs,Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: - No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.

University of

PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708.

SECTOR 4. AIROLI, NAVI MUMBAI - 400 708, INDIA T 022 27790245 F 022 27790167 E meteollegeoflaw@gmail.com



Agenda Item no.1. Review of various activities conducted last academic year.

Resolution: Minutes of the earlier meeting in the AV Room were confirmed by the members unanimously.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2019-20is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Chairman

PRINCIPAL MCT'S College of Law Sector- 4, Alroli, Navi Mumbal- 400 708,

University of



DATE: 14/01/2020

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2019-20

The meeting of College Development Cell of Thursday, 16/01/2019 at 11.30 am in the AV Room MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1.	Mr.Kaushal Paurana	Chairman	Howshal
2	Mr.U.K.Nambiar	Member Secretary	March
3	Mr.Mahendra Gaikwad	Member	Stephen
4	Mrs.Bijini Sajith	Member	ROX
5	Dr.Kavita Lalchandani	Special Invitee	Harrele
6	Dr.Kavita Sabl	Member- Educationist	Wable
7	Mr.K.R.Gopi	Member- Industry- Alumni	Cappi
8	Dr.Madhura Kalamkar	Member -Research	Madhur
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mehler
10	Mr.Niketan Patil	Member – Social Service-Alumni	Make
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Sharke
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Royal
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Pag.
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Sharel
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Lujale



PRINCIPAL: MCT'S College 8 Law Sector- 4; Alfell; Navi Mumbai- 400 708:



- 1. Academic, Co & Extra-Curricular achievements of the students and teachers.
- 2. Approval of Budget for AY 2019-20
- 3. Status check NAAC work
- 4. Strategies for upgrading faculty members.
- Discussion regarding reformation of the admission team.
- 6. Planning of Annual Events.
- 7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.

Chairman

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PRINCIPAL MCT'S College of Law Sector- 4, Alreli, Navi Mumbal- 400 70%,



The minutes of College Development Cell ofThursday,16/01/2020 at 11.30 am in the AV Room MCT College of Law.

Members Present: -

	Mr.Kaushal Paurana	Chairman	Present
	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
		Member	Present
	Mrs.Bijini Sajith		Present
5	Dr.Kavita Lalchandani	Special Invitee	VT 10.17 707.19 T.A.
5	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
9		Member -Social Service-	Present
10	Mr.Niketan Patil	Alumni	
1	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
13		Member Rep. of Non-Teaching	Present
14	Mr.Mahesh Chandansiv	staff	
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: - No members were absent

QUORUM; - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



PRINCIPAL MCT'S College of Law Sector- 4, Aircli, Navi Mumbai- 400 708;

SECTOR 4. AIROLI, NAVI MUMBAI - 400 708, INDIA T 022 27790245 F 022 27790167 E metcollegeoflaw@gmail.com



Agenda Item no 1. . Academic, Co & Extra-Curricular achievements of the students and teachers.

Resolution: The Principal Mr. U K Nambiar informed all the members about various achievements in academic, co – curricular and extra – curricular activities

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D. Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, etc

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.

PRIMOIPAL Sector- 4, & Navi Mumbaj- 400 708.

SECTOR 4. AIROLI, NAVI MUMBAI - 400 708, INDIA T 022 27790245 F 022 27790167 E meteollegeoflaw@gmail.com



Date: 19/06/2019

Office Order

The following committee has been constituted as "College Development Cell" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Mr.Kaushal Paurana	Chairman	Kneisha
2	Mr.U.K.Nambiar	Member Secretary	Und I
3	Mr.Mahendra Gaikwad	Member	Markenel
4	Mrs.Bijini Sajith	Member	0000
5	Dr.Kavita Lalchandani	Special Invitee	Malus
6	Dr.Kavita Sable	Member- Educationist	(Mable
7	Mr.K.R.Gopi	Member- Industry- Alumni	GRODI
8	Dr.Madhura Kalamkar	Member -Research	Mache
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mehe
10	Mr.Niketan Patil	Member –Social Service- Alumni	Metro
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Thathe
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Rajosh.
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Hamilton
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Chandlan
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Kajalatu

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

CC:-

1. All the concerned

2. Office Copy

PRINCIPAL MCT'S College of Law Sector- 4, Airoll, Navi Mumbal- 400 708.

SECTOR 4. AIROLI, NAVI MUMBAI - 400 708. INDIA T 022 27790245 F 022 27790167 E metcollegeoflaw@gmail.com



Date: 24/06/2020

Office Order

The following committee has been constituted as "College Development Cell" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Mr.Kaushal Paurana	Chairman	Mulhar
2	Mr.U.K.Nambiar	Member Secretary	Ulord
3	Mr.Mahendra Gaikwad	Member	Marten
4	Mrs.Bijini Sajith	Member	300
5	Dr.Kavita Lalchandani	Special Invitee	laque.
6	Dr.Kavita Sable	Member- Educationist	(Kable
7	Mr.K.R.Gopi	Member- Industry- Alumni	Cop
8	Dr.Madhura Kalamkar	Member -Research	Machen
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mehle
10	Mr.Niketan Patil	Member –Social Service- Alumni	water
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	- Solver Me
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Rappull.
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Doub
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	-Charelh
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Ryalskish

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

CC:-

1. All the concerned

2. Office Copy



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

PRINC



DATE: 25/06/2020

NOTICE FOR COLLEGE DEVELOPMENT CELL 1" MEETING FOR A.Y. 2020-21.

The meeting of College Development Cell of Friday,26/06/2020 at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	Showsh
2	Mr.U.K.Nambiar	Member Secretary	(Joseph
3	Mr.Mahendra Gaikwad	Member	Markenel
4	Mrs.Bijini Sajith	Member	30%
5	Dr.Kavita Lalchandani	Special Invitee	March.
6	Dr.Kavita Sabl	Member- Educationist	Wable.
7	Mr.K.R.Gopi	Member- Industry- Alumni	Crest
8	Dr.Madhura Kalamkar	Member -Research	Machen
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Nehli
10	Mr.Niketan Patil	Member –Social Service-Alumni	Ruby.
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Sharker
12	Mrs.Rajashri lyer	Member Rep. of Teaching staff	Rajach.
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Davile-
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Chanele
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Rýzlaksm

* Affiliated to * State of University of Mumbal

PRINCIPA! MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708,



- Budget along with Income and Expenditure Statement.
- 2. Preparation of academic calendar of the institute.
- Recommendations to management regarding R & D activities in college.
- Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
- Academic, Co & Extra-Curricular achievements of the students and teachers.
- Discussion on the status of placements of the students.

All members are being notified to be present at the mentioned venue.

Chairman



PRINCIPAL MCT'S College of Law Sector- 4, Aireli, Navi Mumbal- 400 708.



The minutes of College Development Cell of Friday,20/06/2020 at 11.30 am in the AV Room, MCT College of Law.

Members Present: -

			Present
	Mr.Kaushal Paurana	Chairman	17000000
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
		Member	Present
4	Mrs.Bijini Sajith	Special Invitee	Present
5	Dr.Kavita Lalchandani		Present
6	Dr.Kavita Sabl	Member- Educationist	1000 GRANE
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
25.00		Member-Nominated Alumni	Present
9	Dr.Dharmesh Mehta	Member -Social Service-	Present
10	Mr.Niketan Patil	Alumni	
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
13		Member Rep. of Non-	Present
14	Mr.Mahesh Chandansiv	Teaching staff	Descent
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: - No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



PRINCIPAL MCT'S College of Law Sector- 4, Airoll. Navi Mumbai- 400 708.



Agenda Item no.1. Review of various activities conducted in last academic year.

Resolution: The various activities conducted were discussed.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2020-21 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Agends Item no 6. . Academic, Co & Extra-Curricular achievements of the students and teachers.

Resolution: The Principal Mr.U K Nambiar informed all the members about various achievements in academic, co – curricular and extra – curricular activities.

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Chairman

PRINCIPAL MCT'S College of Low Sector- 4, Aireil, Navi Mumbai- 400 708,



DATE: 25/01/2021

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2020-21

The meeting of College Development Cell of Tuesday,26/01/2021 at 11.30 am in the AV Room MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	Hageshal
2	Mr.U.K.Nambiar	Member Secretary	Ulson
3	Mr.Mahendra Gaikwad	Member	Mahend
4	Mrs.Bijini Sajith	Member	NOXY
5	Dr.Kavita Lalchandani	Special Invitee	- Revul-
6	Dr.Kavita Sabl	Member- Educationist	Rhable
7	Mr.K.R.Gopi	Member- Industry- Alumni	Craps
8	Dr.Madhura Kalamkar	Member -Research	Macha
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mehlet
10	Mr.Niketan Patil	Member – Social Service-Alumni	MB-
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Harra
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Respect.
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Danel
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Danle
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Rijolaki



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 70%



- introduce Language based Communication courses for benefit of the students.
- 2. Approval of Budget for AY 2020-21
- 3. Status check NAAC work
- 4. Strategies for upgrading faculty members.
- Discussion regarding reformation of the admission team.
- Planning of Annual Events.
- 7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue,

Chairman

Affiliated to Affiliated to Washington Milliated to Wa

PRINCIPAL MCT'S College of Law Sector- 4, Alroli, Navi Mumbai- 400 70%



The minutes of College Development Cell of Friday,26/01/2021 at 11.30 am in the AV Room MCT College of Law.

Members Present: -

	Mr.Kaushal Paurana	Chairman	Present
2	Andrew Committee and the Annual Committee and	han Cooretary	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	
	Mrs.Bijini Sajith	Member	Present
1		Special Invitee	Present
5	Dr.Kavita Lalchandani		Present
6	Dr.Kavita Sabl	Member- Educationist	Present
0		Member- Industry- Alumni	Present
7	Mr.K.R.Gopi		Present
8	Dr.Madhura Kalamkar	Member -Research	
8	To the same Mehta	Member-Nominated Alumni	Present
9	Dr.Dharmesh Mehta	Member -Social Service-	Present
10	Mr.Niketan Patil	Member –Social Service	
	1 - Vharker	Member Rep. of Teaching staff	Present
11	Mrs.Dhanashree Kharkar		Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	
2222		Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Non-Teaching	Present
14	Mr.Mahesh Chandansiv	staff	7.000,000.00 (#
	- I Listeri	IQAC Co-coordinator	Present
15	Mrs.Rajalakshmi Nambiar		

Members Absent: -No members were absent

OUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.

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PRINCIPAL
MCT'S College of 1 **
Sector- 4, Airoli,
Navi Mumbal- 400 798-



Agenda Item no 1. introduce Language based Communication courses for benefit of the students.

Resolution: Communication skill development program and personality development program were introduced.

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, etc

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting. OLLEGE OF LAN

> Affiliated to University of

Muntal

Chairma

MCT 5 U-Sector- 4, Airon. Navi Mumbai- 400 708,



Date: 07/06/2021

Office Order

The following committee has been constituted as "College Development Cell" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
I	Mr.Kaushal Paurana	Chairman	blown
2	Mr.U.K.Nambiar	Member Secretary	(March)
3	Mr.Mahendra Gaikwad	Member	Machinel
4	Mrs.Bijini Sajith	Member	Cook
5	Dr.Kavita Lalchandani	Special Invited	Raula
6	Dr.Kavita Sable	Member- Educationist	Popable
7	Mr.K.R.Gopi	Member- Industry- Alumni	God
8	Dr.Madhura Kalamkar	Member -Research	Marchen
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mella.
10	Mr.Niketan Patil	Member –Social Service- Alumni	Metre
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Schourka
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Rojustn.
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Donation
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Charles
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Rejalakshini

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

CC:-

1. All the concerned

2. Office Copy



MCT'S College philaw Sector- 4; Alreb, 13. Navi Mumbai- 400 708.

DATE: 08/06/2021

NOTICE FOR COLLEGE DEVELOPMENT CELL 1" MEETING FOR A.Y. 2021-22.

The meeting of College Development Cell of Wednesday,09/06/2021 at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	Ageshal
2	Mr.U.K.Nambiar	Member Secretary	Mesoli
3	Mr.Mahendra Gaikwad	Member	Maken
4	Mrs.Bijini Sajith	Member	9038°
5	Dr.Kavita Lalchandani	Special Invitee	Saul-
6	Dr.Kavita Sabl	Member- Educationist	Rogable
7	Mr.K.R.Gopi	Member- Industry- Alumni	Crops
8	Dr.Madhura Kalamkar	Member –Research	Marshen
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mean
10	Mr.Niketan Patil	Member -Social Service-Alumni	(N/m).
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Sharpea
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Rayash
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Bourla
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Shanelan
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Rjalatecher

PRINCIPAL MCT'S College of Law Sector- 4, Aircli, Navi Mumbal- 400 708,

- 1. Details of New Courses proposed for academic year 2021-2022
- 2. Preparation of academic calendar of the institute.
- 3. Recommendations to management regarding R & D activities in college.
- Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
- 5. Critical analysis of departmental activities conducted for the students.
- Discussion on the status of placements of the students.

All members are being notified to be present at the mentioned venue.

Hawfurt.
Chairman

PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708.



Agenda Item no.1 Details of New Courses proposed for academic year 2021-2022

Resolution: Members were informed about the new Masters Programme proposed to start from the Academic Year 2021-22. Syllabus, Intake Capacity, fees and Infrastructural development in tune with above is in the Process of finalization.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2021-22is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Agenda Item no 6. Discussion on the status of placements of the students.

Resolution: It was unanimously decided that we need to have some MOUs signed with industries to improve the placement percentage of the Institute.

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Chairman

PRINCIPAL MCT'S College of Law Sector- 4, Airoll, Navi Mumbal- 400 708.



DATE: 19/01/2022

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2021-22

The meeting of College Development Cell of Friday,21/01/2022at 11.30 am in the AV Room MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	Maushal
2	Mr.U.K.Nambiar	Member Secretary	Oleman
3	Mr.Mahendra Gaikwad	Member	Waheneler
4	Mrs.Bijini Sajith	Member	1008
5	Dr.Kavita Lalchandani	Special Invitee	Kerlel
6	Dr.Kavita Sabl	Member- Educationist	Walde
7	Mr.K.R.Gopi	Member- Industry- Alumni	Cops
8	Dr.Madhura Kalamkar	Member -Research	Machen
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mehle
10	Mr.Niketan Patil	Member –Social Service-Alumni	water)
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Sherker
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Rapul.
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Daule
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Mandha
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Regulatest



PRINCIPAL MCT'S College of I.aw Sector- 4, Airoli, Navi Mumbai- 400 708,



- 1. Confirmation of minutes of the earlier meeting.
- 2. Approval of Budget for AY 2018-19
- 3. Status check NAAC work
- 4. Strategies for upgrading faculty members.
- 5. Discussion regarding reformation of the admission team.
- 6. Planning of Annual Events.
- 7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.

Chairman



PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbal- 400 708,



The minutes of College Development Cell of Friday,21/01/2022 at 11.30 am in the AV Room MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketan Patil	Member –Social Service- Alumni	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: -No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.

PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708.



Agenda Item no 1. Confirmation of minutes of the earlier meeting.

Resolution: Minutes of the earlier meeting in the AV ROOM read and confirmed unanimously.

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, etc

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convene thanked all the members present in the meeting.

Chairman

PRINCIPAL MCT'S College of Law Sector- 4, Airell, Navi Mumbal- 400 768.

SECTOR 4. AIROLI. NAVI MUMBAI - 400 708. INDIA T 022 27790245 F 022 27790167 E mctcollegeoflaw@gmail.com



Date: 08/06/2022

Office Order

The following committee has been constituted as "College Development Cell" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Mr.Kaushal Paurana	Chairman	,
2	Mr.U.K.Nambiar	Member Secretary	(April)
3	Mr.Mahendra Gaikwad	Member	Mahenah
4	Mrs.Bijini Sajith	Member	Page
5	Dr.Kavita Lalchandani	Special Invitee	Hours
6	Dr.Kavita Sable	Member- Educationist	(Bable
7	Mr.K.R.Gopi	Member- Industry- Alumni	(300)
8	Dr.Madhura Kalamkar	Member -Research	Madeim
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mahal
10	Mr.Niketan Patil	Member Social Service- Alumni	Justo
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Salvation
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Dagash-
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Danley
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	March
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Kajatakshin

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

CC:-

1. All the concerned

2. Office Copy



Navi Mumber 400 700



DATE: 09/06/2022

NOTICE FOR COLLEGE DEVELOPMENT CELL 1" MEETING FOR A.Y. 2022-23.

The meeting of College Development Cell of Friday, 10/06/2022 at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	Cloushal
2	Mr.U.K.Nambiar	Member Secretary	Maril
3	Mr.Mahendra Gaikwad	Member	Machenelen
4	Mrs.Bijini Sajith	Member	80%
5	Dr.Kavita Lalchandani	Special Invitee	Hame
6	Dr.Kavita Sabl	Member- Educationist	Wable
7	Mr.K.R.Gopi	Member- Industry- Alumni	Crops
8	Dr.Madhura Kalamkar	Member -Research	Madhen
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Medic
10	Mr.Niketan Patil	Member – Social Service-Alumni	aub.
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Shorkar
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Pagenstin
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Pauli
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Charelle
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Ryalaksh



PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708.



- 1. Confirmation of Minutes of the Meeting held on 2022
- 2. Preparation of academic calendar of the institute.
- Recommendations to management regarding R & D activities in college.
- Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
- 5. Critical analysis of departmental activities conducted for the students.
- 6. Budget for academic year 2022 2023

All members are being notified to be present at the mentioned venue.

Chairman

Affiliated to Winiversity of Mumbal

PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708,



The minutes of College Development Cell of Friday,10/06/2022at 11.30 am in the AV Room,MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketan Patil	Member –Social Service- Alumni	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: - No members were absent

OUORUM: - Chairman took the chair and declared that the required quorum was Present to

convene the meeting.



PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708.



Agenda Item no.1. Confirmation of Minutes of the Meeting held on 2022

Resolution: Minutes of the meeting held on 2022 were read & confirmed unanimously

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2022-23 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Agenda Item no 6. Budget for academic year 2022 – 2023

Resolution: The Budget for Academic year 2022-23 was presented before the members and was approved unanimously.

Chairman

Affiliated to University of Mumbai

PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708.



DATE: 17/01/2023

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2022-23

The meeting of College Development Cell of Thursday,19/01/2023at 11.30 am in the AV Room MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	Roushal
2	Mr.U.K.Nambiar	Member Secretary	(Assault
3	Mr.Mahendra Gaikwad	Member	Markeneh
4	Mrs.Bijini Sajith	Member	300
5	Dr.Kavita Lalchandani	Special Invitee	Thank
6	Dr.Kavita Sabl	Member- Educationist	(Khable
7	Mr.K.R.Gopi	Member- Industry- Alumni	Grops
8	Dr.Madhura Kalamkar	Member -Research	Merelher
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Mehler
10	Mr.Niketan Patil	Member – Social Service-Alumni	New Son
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Sharke
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Rejord
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Doub
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Monal
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Rejalak



PRINCIPAL MCT'S College of Law Sector- 4, Airoll, Navi Mumbai- 400 708.



- 1. Academic calendar for odd semester for academic year 2022-23:
- 2. Approval of Budget for AY 2022-23
- 3. Status check NAAC work
- 4. Strategies for upgrading faculty members.
- 5. Discussion regarding reformation of the admission team.
- 6. Planning of Annual Events.
- Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.

Chairman

* Affiliated to University of Mumbal

PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708,



The minutes of College Development Cell of Thursday,19/01/2023 at 11.30 am in the AV Room MCT College of Law.

Members Present: -

	Mr.Kaushal Paurana	Chairman	Present
	Mr.U.K.Nambiar	Member Secretary	Present
2	Mr.Mahendra Gaikwad	Member	Present
3	Mr.Manendra Gaikwau	CONTRACTOR	Present
4	Mrs.Bijini Sajith	Member	
5	Dr.Kavita Lalchandani	Special Invitee	Present
	Dr.Kavita Sabl	Member- Educationist	Present
6		Member- Industry- Alumni	Present
7	Mr.K.R.Gopi		Present
8	Dr.Madhura Kalamkar	Member -Research	
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
	Mr.Niketan Patil	Member Social Service-	Present
10	100000	Alumni Member Rep. of Teaching staff	Present
11	Mrs.Dhanashree Kharkar		
1000	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
12		Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty		Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	Titotin
	Mrs,Rajalakshmi	IQAC Co-coordinator	Present
15	Mrs.Rajaiakshiii Nambiar		

Members Absent: -No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



PRINCIPAL MCT'S College of Law Sector- 4, Airoli, Navi Mumbai- 400 708.



Agenda Item no 1: Academic calendar for odd semester for academic year 2022-23:

Resolution: Academic & Activity calendar for odd semester for Academic Year 2022-23 presented before the members was approved unanimously.

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action,

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D. Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, etc

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.

Chairman

PRINCIP MCT'S College Sector- 4, Airoll, Navi Mumbai- 400 708,

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