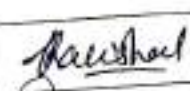

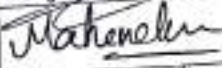
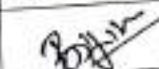
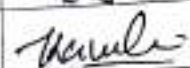


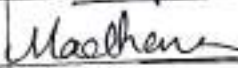
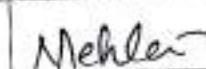


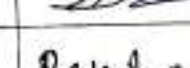
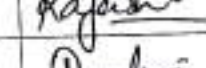
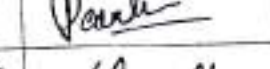
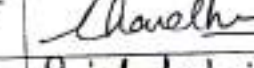


MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW


DATE: 13/06/2018

NOTICE FOR COLLEGE DEVELOPMENT CELL 1st MEETING FOR A.Y. 2018-19.

The meeting of College Development Cell of Friday, 14/06/2018 at 11.30 am in the AV Room,
MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	
2	Mr.U.K.Nambiar	Member Secretary	
3	Mr.Mahendra Gaikwad	Member	
4	Mrs.Bijini Sajith	Member	
5	Dr.Kavita Lalchandani	Special Invitee	
6	Dr.Kavita Sabl	Member- Educationist	
7	Mr.K.R.Gopi	Member- Industry- Alumni	
8	Dr.Madhura Kalamkar	Member -Research	
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	
10	Mr.Niketan Patil	Member -Social Service-Alumni	
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	




Sector-4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Agenda Items of the meeting:

1. Confirmation of minutes of early meeting.
2. Preparation of academic calendar of the institute.
3. Recommendations to management regarding R & D activities in college.
4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
5. Critical analysis of departmental activities conducted for the students.
6. Formation of Board of Studies, Academic Council and Governing council.

All members are being notified to be present at the mentioned venue.



Chairman



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

The minutes of College Development Cell of Wednesday, 14/06/2018 at 11.30 am in the AV Room, MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketan Patil	Member -Social Service- Alumni	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: - No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



[Signature]

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of Meeting:

Agenda Item no.1. Review of various activities conducted last academic year.

Resolution: Minutes of the earlier meeting of CDC held on 2017 at 11.30 a.m. in the AV Room were confirmed by the members unanimously.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2018-19 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.




Chairman

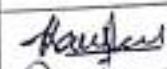

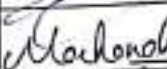
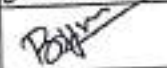
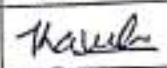
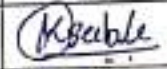
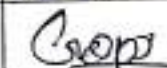
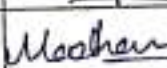
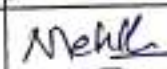
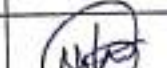

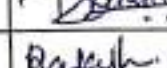
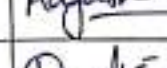
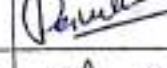
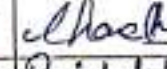
PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

DATE: 06/01/2019

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2018-19

The meeting of College Development Cell of Tuesday,07/01/2019 at 11.30 am in the AV Room MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	
2	Mr.U.K.Nambiar	Member Secretary	
3	Mr.Mahendra Gaikwad	Member	
4	Mrs.Bijini Sajith	Member	
5	Dr.Kavita Lalchandani	Special Invitee	
6	Dr.Kavita Sabl	Member- Educationist	
7	Mr.K.R.Gopi	Member- Industry- Alumni	
8	Dr.Madhura Kalamkar	Member -Research	
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	
10	Mr.Niketan Patil	Member -Social Service-Alumni	
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	





MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Agenda Items of the meeting:

1. Review of various activities from June 2017- November,2017
2. Approval of Budget for AY 2018-19
3. Status check NAAC work
4. Strategies for upgrading faculty members.
5. Discussion regarding reformation of the admission team.
6. Planning of Annual Events.
7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.


Chairman



MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

The minutes of College Development Cell of Tuesday, 07/01/2019 at 11.30 am in the AV Room MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketan Patil	Member -Social Service- Alumni	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: -No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of Meeting:

Agenda Item no 1. - Review of various activities from June 2017- November, 2018

Resolution: Minutes of the earlier meeting of CDC held on 22nd January 2018 at 11. 30 a.m. in the AV Room were confirmed by the members unanimously.

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, etc

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.




Chairman

PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Date: 12/06/2018

Office Order

The following committee has been constituted as "College Development Cell" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Mr.Kaushal Paurana	Chairman	<i>Kaushal</i>
2	Mr.U.K.Nambiar	Member Secretary	<i>U.K.Nambiar</i>
3	Mr.Mahendra Gaikwad	Member	<i>Mahendra Gaikwad</i>
4	Mrs.Bijini Sajith	Member	<i>Bijini Sajith</i>
5	Dr.Kavita Lalchandani	Special Invitee	<i>Kavita</i>
6	Dr.Kavita Sable	Member- Educationist	<i>Kavita Sable</i>
7	Mr.K.R.Gopi	Member- Industry- Alumni	<i>K.R.Gopi</i>
8	Dr.Madhura Kalamkar	Member -Research	<i>Madhura</i>
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	<i>Dharmesh</i>
10	Mr.Niketan Patil	Member -Social Service- Alumni	<i>Niketan</i>
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	<i>Dhanashree</i>
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	<i>Rajashri</i>
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	<i>Pavitra</i>
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	<i>Mahesh</i>
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	<i>Rajalakshmi</i>

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

CC:-

1. All the concerned
2. Office Copy



[Signature]
 PRINCIPAL

PRINCIPAL
 MCT'S College
 Sector- 4, Airoli,
 Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

DATE: 20/06/2019

NOTICE FOR COLLEGE DEVELOPMENT CELL 1st MEETING FOR A.Y. 2019-20.

The meeting of College Development Cell of Friday, 21/06/2019 at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	<i>Kaushal</i>
2	Mr.U.K.Nambiar	Member Secretary	<i>U.K.Nambiar</i>
3	Mr.Mahendra Gaikwad	Member	<i>Mah</i>
4	Mrs.Bijini Sajith	Member	<i>Bijini</i>
5	Dr.Kavita Lalchandani	Special Invitee	<i>Kavita</i>
6	Dr.Kavita Sabl	Member- Educationist	<i>Kavita</i>
7	Mr.K.R.Gopi	Member- Industry- Alumni	<i>Gopi</i>
8	Dr.Madhura Kalamkar	Member -Research	<i>Madhura</i>
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	<i>Dharmesh</i>
10	Mr.Niketan Patil	Member -Social Service-Alumni	<i>Niketan</i>
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	<i>Dhanashree</i>
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	<i>Rajashri</i>
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	<i>Pavitra</i>
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	<i>Mahesh</i>
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	<i>Rajalakshmi</i>



PRINCIPAL
MCT'S College of Law
 Sector- 4, Airoli,
 Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Agenda Items of the meeting:

1. Confirmation of minutes of early meeting.
 2. Preparation of academic calendar of the institute.
 3. Recommendations to management regarding R & D activities in college.
 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
 5. Critical analysis of departmental activities conducted for the students.
 6. Formation of Board of Studies, Academic Council and Governing council.
- All members are being notified to be present at the mentioned venue.



Chairman



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

The minutes of College Development Cell of Friday,21/06/2019at 11.30 am in the AV Room,MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member –Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketan Patil	Member –Social Service- Alumni	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: - No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of Meeting:

Agenda Item no.1. Review of various activities conducted last academic year.

Resolution: Minutes of the earlier meeting in the AV Room were confirmed by the members unanimously.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2019-20 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.


Chairman



PRINCIPAL.
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

DATE: 14/01/2020

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2019-20

The meeting of College Development Cell of Thursday, 16/01/2019 at 11.30 am in the AV Room MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	<i>Kaushal</i>
2	Mr.U.K.Nambiar	Member Secretary	<i>U.K.Nambiar</i>
3	Mr.Mahendra Gaikwad	Member	<i>Mahendra</i>
4	Mrs.Bijini Sajith	Member	<i>Bijini</i>
5	Dr.Kavita Lalchandani	Special Invitee	<i>Kavita</i>
6	Dr.Kavita Sabl	Member- Educationist	<i>Kavita</i>
7	Mr.K.R.Gopi	Member- Industry- Alumni	<i>Gopi</i>
8	Dr.Madhura Kalamkar	Member -Research	<i>Madhura</i>
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	<i>Dharmesh</i>
10	Mr.Niketan Patil	Member -Social Service-Alumni	<i>Niketan</i>
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	<i>Dhanashree</i>
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	<i>Rajashri</i>
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	<i>Pavitra</i>
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	<i>Mahesh</i>
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	<i>Rajalakshmi</i>



PRINCIPAL:
MCT'S College of Law
 Sector-4, Airoli,
 Navi Mumbai-400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Agenda Items of the meeting:

1. Academic, Co & Extra-Curricular achievements of the students and teachers.
2. Approval of Budget for AY 2019-20
3. Status check NAAC work
4. Strategies for upgrading faculty members.
5. Discussion regarding reformation of the admission team.
6. Planning of Annual Events.
7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.



Chairman



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

The minutes of College Development Cell of Thursday, 16/01/2020 at 11.30 am in the AV Room MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketani Patil	Member -Social Service- Alumni	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: -No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of Meeting:

Agenda Item no 1. - Academic, Co & Extra-Curricular achievements of the students and teachers.

Resolution: The Principal Mr. U K Nambiar informed all the members about various achievements in academic, co – curricular and extra – curricular activities

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, etc

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.




Chairman

PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Date: 19/06/2019

Office Order

The following committee has been constituted as "College Development Cell" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Mr.Kaushal Paurana	Chairman	<i>Kaushal</i>
2	Mr.U.K.Nambiar	Member Secretary	<i>U.K.Nambiar</i>
3	Mr.Mahendra Gaikwad	Member	<i>Mahendra</i>
4	Mrs.Bijini Sajith	Member	<i>Bijini</i>
5	Dr.Kavita Lalchandani	Special Invitee	<i>Kavita</i>
6	Dr.Kavita Sable	Member- Educationist	<i>Kavita Sable</i>
7	Mr.K.R.Gopi	Member- Industry- Alumni	<i>K.R.Gopi</i>
8	Dr.Madhura Kalamkar	Member -Research	<i>Madhura</i>
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	<i>Mehta</i>
10	Mr.Niketan Patil	Member -Social Service- Alumni	<i>Niketan</i>
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	<i>Dhanashree</i>
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	<i>Rajashri</i>
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	<i>Pavitra</i>
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	<i>Chandansiv</i>
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	<i>Rajalakshmi</i>

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.



[Signature]
PRINCIPAL

- CC:-
 1. All the concerned
 2. Office Copy

PRINCIPAL
MCT'S College of Law
 Sector- 4, Airoli,
 Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Date: 24/06/2020

Office Order

The following committee has been constituted as "College Development Cell" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Mr.Kaushal Paurana	Chairman	
2	Mr.U.K.Nambiar	Member Secretary	
3	Mr.Mahendra Gaikwad	Member	
4	Mrs.Bijini Sajith	Member	
5	Dr.Kavita Lalchandani	Special Invitee	
6	Dr.Kavita Sable	Member- Educationist	
7	Mr.K.R.Gopi	Member- Industry- Alumni	
8	Dr.Madhura Kalamkar	Member -Research	
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	
10	Mr.Niketan Patil	Member -Social Service- Alumni	
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

CC:-

1. All the concerned
2. Office Copy



PRINCIPAL

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MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

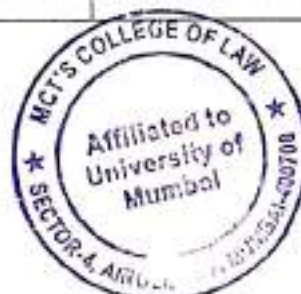
MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

DATE: 25/06/2020

NOTICE FOR COLLEGE DEVELOPMENT CELL 1st MEETING FOR A.Y. 2020-21.

The meeting of College Development Cell of Friday, 26/06/2020 at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	<i>Kaushal</i>
2	Mr.U.K.Nambiar	Member Secretary	<i>U.K.Nambiar</i>
3	Mr.Mahendra Gaikwad	Member	<i>Mahendra</i>
4	Mrs.Bijini Sajith	Member	<i>Bijini</i>
5	Dr.Kavita Lalchandani	Special Invitee	<i>Kavita</i>
6	Dr.Kavita Sabl	Member- Educationist	<i>Kavita</i>
7	Mr.K.R.Gopi	Member- Industry- Alumni	<i>Gopi</i>
8	Dr.Madhura Kalamkar	Member -Research	<i>Madhura</i>
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	<i>Dharmesh</i>
10	Mr.Niketan Patil	Member -Social Service-Alumni	<i>Niketan</i>
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	<i>Dhanashree</i>
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	<i>Rajashri</i>
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	<i>Pavitra</i>
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	<i>Mahesh</i>
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	<i>Rajalakshmi</i>



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Agenda Items of the meeting:

1. Budget along with Income and Expenditure Statement.
2. Preparation of academic calendar of the institute.
3. Recommendations to management regarding R & D activities in college.
4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
5. Academic, Co & Extra-Curricular achievements of the students and teachers.
6. Discussion on the status of placements of the students.

All members are being notified to be present at the mentioned venue.


Chairman



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

The minutes of College Development Cell of Friday, 20/06/2020 at 11.30 am in the AV Room, MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketan Patil	Member -Social Service- Alumni	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: - No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of Meeting:

Agenda Item no.1. Review of various activities conducted in last academic year.

Resolution: The various activities conducted were discussed.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2020-21 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Agenda Item no 6. Academic, Co & Extra-Curricular achievements of the students and teachers.

Resolution: The Principal Mr.U K Nambiar informed all the members about various achievements in academic, co - curricular and extra - curricular activities.




Chairman

PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

DATE: 25/01/2021

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2020-21

The meeting of College Development Cell of Tuesday, 26/01/2021 at 11.30 am in the AV Room MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	<i>Kaushal</i>
2	Mr.U.K.Nambiar	Member Secretary	<i>U.K.Nambiar</i>
3	Mr.Mahendra Gaikwad	Member	<i>Mahend</i>
4	Mrs.Bijini Sajith	Member	<i>Bijini</i>
5	Dr.Kavita Lalchandani	Special Invitee	<i>Kavita</i>
6	Dr.Kavita Sabl	Member- Educationist	<i>Kavita</i>
7	Mr.K.R.Gopi	Member- Industry- Alumni	<i>Gopi</i>
8	Dr.Madhura Kalamkar	Member -Research	<i>Madhura</i>
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	<i>Dharmesh</i>
10	Mr.Niketan Patil	Member -Social Service-Alumni	<i>Niketan</i>
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	<i>Dhanashree</i>
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	<i>Rajashri</i>
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	<i>Pavitra</i>
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	<i>Mahesh</i>
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	<i>Rajalakshmi</i>



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Agenda Items of the meeting:

1. introduce Language based Communication courses for benefit of the students.
2. Approval of Budget for AY 2020-21
3. Status check NAAC work
4. Strategies for upgrading faculty members.
5. Discussion regarding reformation of the admission team.
6. Planning of Annual Events.
7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.



Chairman



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

The minutes of College Development Cell of Friday, 26/01/2021 at 11.30 am in the AV Room MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
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9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketan Patil	Member -Social Service- Alumni	Present
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13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: -No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708-

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of Meeting:

Agenda Item no 1. introduce Language based Communication courses for benefit of the students.

Resolution: Communication skill development program and personality development program were introduced.

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, etc

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.


Chairman



MCT'S COLLEGE OF LAW
Sector- 4, Airoli,
Navi Mumbai- 400 708.

Office Order

The following committee has been constituted as "College Development Cell" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

Sr. No.	Members	Designation	Sign
1	Mr.Kaushal Paurana	Chairman	<i>Kaushal</i>
2	Mr.U.K.Nambiar	Member Secretary	<i>U.K.Nambiar</i>
3	Mr.Mahendra Gaikwad	Member	<i>Mahend</i>
4	Mrs.Bijini Sajith	Member	<i>Bijini</i>
5	Dr.Kavita Lalchandani	Special Invitee	<i>Kavita</i>
6	Dr.Kavita Sable	Member- Educationist	<i>Sable</i>
7	Mr.K.R.Gopi	Member- Industry- Alumni	<i>Gopi</i>
8	Dr.Madhura Kalamkar	Member -Research	<i>Madhura</i>
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	<i>Mehta</i>
10	Mr.Niketan Patil	Member -Social Service- Alumni	<i>Niketan</i>
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	<i>Dhanashree</i>
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	<i>Rajashri</i>
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	<i>Pavitra</i>
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	<i>Chandansiv</i>
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	<i>Rajalakshmi</i>

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

CC:-

1. All the concerned
2. Office Copy



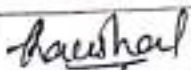

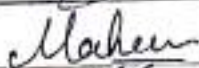

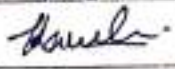

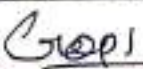
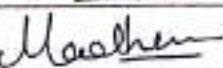
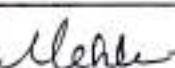

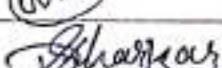
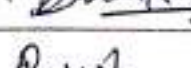
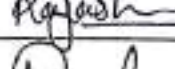
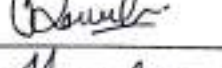
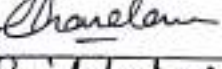
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PRINCIPAL

PRINCIPAL
MCT'S College of Law
 Sector- 4, Airoli, N.S.
 Navi Mumbai- 400 708.

DATE: 08/06/2021

NOTICE FOR COLLEGE DEVELOPMENT CELL 1st MEETING FOR A.Y. 2021-22.

The meeting of College Development Cell of Wednesday, 09/06/2021 at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	
2	Mr.U.K.Nambiar	Member Secretary	
3	Mr.Mahendra Gaikwad	Member	
4	Mrs.Bijini Sajith	Member	
5	Dr.Kavita Latchundani	Special Invitee	
6	Dr.Kavita Sabl	Member- Educationist	
7	Mr.K.R.Gopi	Member- Industry- Alumni	
8	Dr.Madhura Kalamkar	Member -Research	
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	
10	Mr.Niketani Patil	Member -Social Service-Alumni	
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	

PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

Agenda Items of the meeting:

1. Details of New Courses proposed for academic year 2021-2022
2. Preparation of academic calendar of the institute.
3. Recommendations to management regarding R & D activities in college.
4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
5. Critical analysis of departmental activities conducted for the students.
6. Discussion on the status of placements of the students.

All members are being notified to be present at the mentioned venue.



Chairman

PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of Meeting:

Agenda Item no.1 Details of New Courses proposed for academic year 2021-2022

Resolution: Members were informed about the new Masters Programme proposed to start from the Academic Year 2021-22. Syllabus, Intake Capacity, fees and Infrastructural development in tune with above is in the Process of finalization.

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2021-22 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Agenda Item no 6. Discussion on the status of placements of the students.

Resolution: It was unanimously decided that we need to have some MOUs signed with industries to improve the placement percentage of the Institute.





Chairman

PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

DATE: 19/01/2022

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2021-22

The meeting of College Development Cell of Friday,21/01/2022at 11.30 am in the AV Room MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	<i>Kaushal</i>
2	Mr.U.K.Nambiar	Member Secretary	<i>U.K.Nambiar</i>
3	Mr.Mahendra Gaikwad	Member	<i>Mahendra</i>
4	Mrs.Bijini Sajith	Member	<i>Bijini</i>
5	Dr.Kavita Lalchandani	Special Invitee	<i>Kavita</i>
6	Dr.Kavita Sabl	Member- Educationist	<i>Kavita</i>
7	Mr.K.R.Gopi	Member- Industry- Alumni	<i>Gopi</i>
8	Dr.Madhura Kalamkar	Member -Research	<i>Madhura</i>
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	<i>Mehta</i>
10	Mr.Niketan Patil	Member -Social Service-Alumni	<i>Niketan</i>
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	<i>Dhanashree</i>
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	<i>Rajashri</i>
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	<i>Pavitra</i>
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	<i>Mahesh</i>
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	<i>Rajalakshmi</i>



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708,

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COLLEGE OF LAW

Agenda Items of the meeting:

1. Confirmation of minutes of the earlier meeting.
2. Approval of Budget for AY 2018-19.
3. Status check NAAC work
4. Strategies for upgrading faculty members.
5. Discussion regarding reformation of the admission team.
6. Planning of Annual Events.
7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.



Chairman



PRINCIPAL
MCT'S College of Law
Sector-4, Airoli,
Navi Mumbai-400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

The minutes of College Development Cell of Friday,21/01/2022 at 11.30 am in the AV Room MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member -Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketani Patil	Member -Social Service- Alumni	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: -No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of Meeting:

Agenda Item no 1. Confirmation of minutes of the earlier meeting.

Resolution: Minutes of the earlier meeting in the AV ROOM read and confirmed unanimously.

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, etc

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.


Chairman




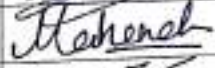

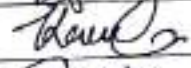
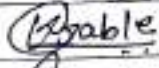
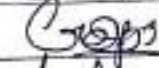
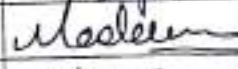
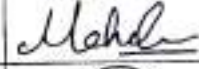
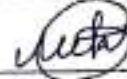
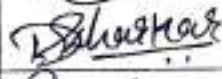
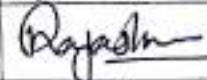
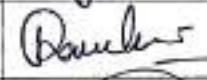

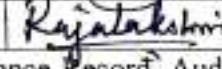
PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Date: 08/06/2022

Office Order

The following committee has been constituted as "College Development Cell" to have smooth functioning of all infrastructures to maintain the proper record and prepare requisite & sanction fund for development and maintenance in college campus.

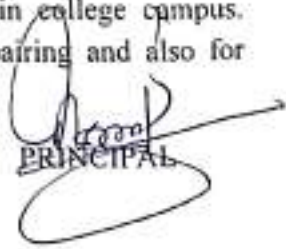
Sr. No.	Members	Designation	Sign
1	Mr.Kaushal Paurana	Chairman	
2	Mr.U.K.Nambiar	Member Secretary	
3	Mr.Mahendra Gaikwad	Member	
4	Mrs.Bijini Sajith	Member	
5	Dr.Kavita Lalchandani	Special Invitee	
6	Dr.Kavita Sable	Member- Educationist	
7	Mr.K.R.Gopi	Member- Industry- Alumni	
8	Dr.Madhura Kalamkar	Member -Research	
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	
10	Mr.Niketani Patil	Member -Social Service- Alumni	
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	
14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	

The committee will be responsible for the Infrastructure Maintenance Record, Audit in each department, Verification of stock register in every lab, classroom in college campus. Committee will be responsible for finding status of equipment's and repairing and also for verification of inventory before start of semester.

CC:-

1. All the concerned
2. Office Copy




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Navi Mumbai- 400 708.

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COLLEGE OF LAW

DATE: 09/06/2022

NOTICE FOR COLLEGE DEVELOPMENT CELL 1st MEETING FOR A.Y. 2022-23.

The meeting of College Development Cell of Friday, 10/06/2022 at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	<i>Kaushal</i>
2	Mr.U.K.Nambiar	Member Secretary	<i>U.K.Nambiar</i>
3	Mr.Mahendra Gaikwad	Member	<i>Mahendra</i>
4	Mrs.Bijini Sajith	Member	<i>Bijini</i>
5	Dr.Kavita Lalchandani	Special Invitee	<i>Kavita</i>
6	Dr.Kavita Sabl	Member- Educationist	<i>Kavita</i>
7	Mr.K.R.Gopi	Member- Industry- Alumni	<i>K.R.Gopi</i>
8	Dr.Madhura Kalamkar	Member -Research	<i>Madhura</i>
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	<i>Dharmesh</i>
10	Mr.Niketan Patil	Member -Social Service-Alumni	<i>Niketan</i>
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	<i>Dhanashree</i>
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	<i>Rajashri</i>
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	<i>Pavitra</i>
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	<i>Mahesh</i>
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	<i>Rajalakshmi</i>



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COLLEGE OF LAW

Agenda Items of the meeting:

1. Confirmation of Minutes of the Meeting held on 2022
2. Preparation of academic calendar of the institute.
3. Recommendations to management regarding R & D activities in college.
4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.
5. Critical analysis of departmental activities conducted for the students.
6. Budget for academic year 2022 – 2023

All members are being notified to be present at the mentioned venue.



Chairman



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708,

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

The minutes of College Development Cell of Friday,10/06/2022at 11.30 am in the AV Room,MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
7	Mr.K.R.Gopi	Member- Industry- Alumni	Present
8	Dr.Madhura Kalamkar	Member –Research	Present
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	Present
10	Mr.Niketan Patil	Member –Social Service- Alumni	Present
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	Present
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	Present
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	Present
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: - No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



PRINCIPAL
MCT'S College of Law
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MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of Meeting:

Agenda Item no.1. Confirmation of Minutes of the Meeting held on 2022

Resolution: Minutes of the meeting held on 2022 were read & confirmed unanimously

Agenda Item no. 2. Preparation of academic calendar of the institute.

Resolution: The academic Calendar for the academic year 2022-23 is under process.

Agenda Item no.3. Recommendations to management regarding R & D activities in college.

Resolution: Initiation of any activity that can lead to the development of college.

Agenda Item no 4. Verification stock register in every lab, classroom, relax room etc. Finding status of equipment and repairing.

Resolution: Form one more committee to verify the stock muster or register from every lab, classroom and relax room.

The Staff members noticed that we have to verify the first status of equipment which we are providing to students for practical purposes, so every department HOD and class teacher will verify the equipments' status and report to the principal.

Agenda Item no 5. Critical analysis of departmental activities conducted for the students.

Resolution: The IQAC coordinator expressed his concern over conducting more good quality seminars for all the departments for the development of students.

Agenda Item no 6. Budget for academic year 2022 – 2023

Resolution: The Budget for Academic year 2022-23 was presented before the members and was approved unanimously.




Chairman

PRINCIPAL
MCT'S College of Law
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Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

DATE: 17/01/2023

NOTICE FOR COLLEGE DEVELOPMENT CELL 2nd MEETING FOR A.Y.2022-23

The meeting of College Development Cell of Thursday, 19/01/2023 at 11.30 am in the AV Room MCT College of Law.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mr.Kaushal Paurana	Chairman	<i>Kaushal</i>
2	Mr.U.K.Nambiar	Member Secretary	<i>U.K.Nambiar</i>
3	Mr.Mahendra Gaikwad	Member	<i>Mahendra</i>
4	Mrs.Bijini Sajith	Member	<i>Bijini</i>
5	Dr.Kavita Lalchandani	Special Invitee	<i>Kavita</i>
6	Dr.Kavita Sabl	Member- Educationist	<i>Kavita</i>
7	Mr.K.R.Gopi	Member- Industry- Alumni	<i>Gopi</i>
8	Dr.Madhura Kalamkar	Member -Research	<i>Madhura</i>
9	Dr.Dharmesh Mehta	Member-Nominated Alumni	<i>Dharmesh</i>
10	Mr.Niketan Patil	Member -Social Service-Alumni	<i>Niketan</i>
11	Mrs.Dhanashree Kharkar	Member Rep. of Teaching staff	<i>Dhanashree</i>
12	Mrs.Rajashri Iyer	Member Rep. of Teaching staff	<i>Rajashri</i>
13	Mrs.Pavitra Shetty	Member Rep. of Teaching staff	<i>Pavitra</i>
14	Mr.Mahesh Chandansiv	Member Rep. of Non- Teaching staff	<i>Mahesh</i>
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	<i>Rajalakshmi</i>



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

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COLLEGE OF LAW

Agenda Items of the meeting:

1. Academic calendar for odd semester for academic year 2022-23:
2. Approval of Budget for AY 2022-23
3. Status check NAAC work
4. Strategies for upgrading faculty members.
5. Discussion regarding reformation of the admission team.
6. Planning of Annual Events.
7. Any other points that will be discussed with permission of the chair.

All members are being notified to be present at the mentioned venue.



Chairman



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MCT'S College of Law
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Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

The minutes of College Development Cell of Thursday, 19/01/2023 at 11.30 am in the AV Room MCT College of Law.

Members Present: -

1	Mr.Kaushal Paurana	Chairman	Present
2	Mr.U.K.Nambiar	Member Secretary	Present
3	Mr.Mahendra Gaikwad	Member	Present
4	Mrs.Bijini Sajith	Member	Present
5	Dr.Kavita Lalchandani	Special Invitee	Present
6	Dr.Kavita Sabl	Member- Educationist	Present
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8	Dr.Madhura Kalamkar	Member -Research	Present
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14	Mr.Mahesh Chandansiv	Member Rep. of Non-Teaching staff	Present
15	Mrs.Rajalakshmi Nambiar	IQAC Co-coordinator	Present

Members Absent: -No members were absent

QUORUM: - Chairman took the chair and declared that the required quorum was Present to convene the meeting.



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MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of Meeting:

Agenda Item no 1 : Academic calendar for odd semester for academic year 2022-23:

Resolution: Academic & Activity calendar for odd semester for Academic Year 2022-23 presented before the members was approved unanimously.

Agenda Item no 2. Approval of Budget

Resolution: The committee reviewed the proposed budget of different departments and gave its recommendations for approval.

Agenda Item no. 3 Status check NAAC work

Resolution: The following important points discussed about NAAC:

(i) NAAC work is in progress, (ii) Time limit to complete all criteria, (iii) criteria wise requirements were also discussed further action.

Agenda Item no. 4. Strategies for upgrading faculty members.

Resolution: recommends that we will have to encourage faculty members to register for Ph.D Programmes and HOD's of all departments to conduct FDP's / Workshop's/Seminars in Emerging Technologies.

Agenda Item no 5. Discussion regarding reformation of the admission team.

Resolution: Chairman referred to reform the existing admission team. Details will be shared separately for approval.

Agenda Item no. 6. Planning of Annual Events.

Resolution: As per the information given by HOD

Agenda Item no.7. Any other points that will be discussed with permission of the chair.

Resolution: The chairperson discussed the evaluation of current add-on modules and gave some recommendations and some modifications in such modules. Also suggested for the diversity in career-oriented programmes to be conducted for students like Python, Embedded systems, etc

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked all the members present in the meeting.




Chairman

PRINC:
MCT'S College
Sector- 4, Airoli,
Navi Mumbai- 400 708,